

***PLANNING AND ZONING COMMISSION WORKSHOP MEETING –  
FEBRUARY 28, 2017***

The Workshop Meeting of the Andover Planning and Zoning Commission was called to order by Chairperson Daninger on February 28, 2017, 6:30 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners present:       Commissioners Scott Hudson, Bert Koehler IV, Kyle Nemeth and Jeff Sims

Commissioners absent:       Steve Peterson and Timothy Cleven

Also present:                 City Planner Stephanie Hanson  
                                      Associate Planner Dan Krumwiede  
                                      Others

***DISCUSS APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON***

Chairperson Daninger stated that the City Council had previously appointed the Chairperson and Vice Chairperson and now this group nominates and approves the positions. The process begins with selecting the chairperson.

It was noted that there was a quorum for the meeting.

A nomination was made by Commissioner Koehler for Commissioner Daninger as chairperson. Commissioner Sims nominated Kyle Nemeth. There were no other nominations for the position of chairperson.

Upon the vote, there were 4 votes for Commissioner Daninger and 1 vote for Commissioner Nemeth.

Commissioner Daninger accepted the nomination.

Commissioner Hudson nominated Kyle Nemeth as vice chairperson. There was no need to vote as Kyle Nemeth was the only nomination.

***OTHER BUSINESS***

Ms. Hanson stated that there was no other business.

Commissioner Nemeth asked about the joint session with the City Council. Ms. Hanson stated that it would center around the Atlas 14 new modeling affecting the water properties, especially the rural reserve area. On March 28, the Commission will be sitting with the Council to talk about the new data. There will be some changes as it relates to the Metropolitan Council. It will essentially be an educational session and a kick off to the Comp Plan work.

The Planning & Zoning Commission will have a major role in the Comp Plan, through City Council work sessions, going through each section of the plan and seeing what needs to be updated. There is a consultant working on the transportation plan, the Parks Commission will work on the parks section. Once updated, the Comp Plan will go through the Planning & Zoning Commission and the water plan has already been updated by a consultant. The timeline will require more meetings in April and in May. The Comp Plan has to be turned in by December 2018. It actually has to be done 6 months prior so that it can go to the school district and the watershed district.

Chairperson Daninger confirmed that the Commission would have a workshop and make a list of what to come back to at the next work session. Once it goes to the actual Planning & Zoning Commission meeting, it is important to make sure that the Comp Plan is done and hashed out. Meetings will be starting at 6 pm. City staff will be working with the Metropolitan Council. The big focus will be land use and rural reserve. The Metropolitan Council may also come in and present to the Commission. The process may require agreeing to disagree and then moving forward with the majority.

***ADJOURNMENT***

***Motion*** by Koehler, seconded by Nemeth, to adjourn the meeting at 6:45 p.m. Motion carried on a 5-eyes, 0-nays, 2-absent vote (Peterson and Clevon).

Respectfully Submitted,

Marlene White, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*